

## **Adult-Use Unlimited Marijuana Applicant Temporary Marijuana Event Checklist**

### Information needed to complete the online application:

- The name, age, home address, principal telephone number and email address of the applicant.
- Address of privately owned property and or building to be used for the temporary marijuana event.

### Documents to be uploaded to the online application:

- A signed release authorizing the Detroit Police Department to perform criminal background checks on the applicant or entity applicant, all individuals identified as direct or indirect owners of the entity.
- If the applicant is an organized legal entity: provide name, home address, telephone number and email of all direct and indirect owners, directors, members, managers, officers, partners, shareholders and registered agent, and entity's bylaws, operating agreement, or other organizational documents indicated in the ownership structure.
- If necessary, a notarized sworn statement for each stakeholder attesting that no income was made in the city that would have required the individual to file a City of Detroit income tax return.
- Provide income tax clearances for the applicant and for each owner direct and indirect owners, directors, members, managers, officers, partners, shareholders, and the registered agent if each has filed an income tax in the City of Detroit.
- Provide a property tax clearance for the proposed location
- If organized legal entity: the name, home address, telephone number and email of all direct and indirect owners, directors, members, managers, officers, partners, shareholders, and the registered agent, and the entity's bylaws, operating agreement, or other organizational documents indicating the ownership structure.
- A government issued I.D. for the applicant and direct and indirect owners, directors, members, managers, officers, partners, shareholders, and the registered agent.
- Proof of property ownership: deed, lease, or other document evidencing site control of the proposed location.
- Provide a copy of the certificate of occupancy and certificate of compliance for the building or drawing of the outdoor site proposed to be used for the temporary marijuana event.
- Provide a description of the temporary marijuana event including dates and proposed hours of operation
- Provide blight clearance for proposed location
- Provide a deed, lease, or other documents evidencing site control of the proposed location.

- Provide a statement attesting that the applicant will cooperate with law enforcement during the temporary marijuana event, and in any enforcement, action taken as a result of the temporary marijuana event.
- For a marijuana event organizer, a copy of the applicant's prequalification received from the State of Michigan Cannabis Regulatory Agency